Please work in the area of the Library that most suits your needs.

**In silent study areas:**

- You may use headphones if others cannot hear them
- Switch phones, laptops and tablets to silent mode
- Do not make calls on your phone or talk to others

**In quiet study areas:**

- You may talk quietly to the person sitting beside you, but not in a group
- You may take short calls on your phone, but talk quietly
- Use headphones, and switch phones, tablets and laptops to silent mode

**In collaborative areas:**

- You may work or discuss projects in a small group but you should not disturb others

Please respect the rights of other Library users. If you are disturbing others we may ask you to be quiet, or to move to a more appropriate area of the building. If you are being disturbed, please tell us.